

**START  
HERE**

**1**

**Decide to Sell**

- \* Contact Us to get started
- \* Schedule Consultation
- \* Provide all property information

**2**

**Property Consultation**

- \* Review realtor provided CMA
- \* Review realtor recommended marketing strategy
- \* Choose home projects

**3**

**Property Preparation**

- \* Complete chosen home projects
- \* Schedule staging company
- \* Schedule professional photographer

**6**

**Day of Closing**

- \* Property must be empty for Walk-thru
- \* Property must be "broom swept"
- \* Turn over keys & remotes

**COLLECT  
PROCEEDS**

**Contact to Close**

- \* Make property available for inspections & appraisals
- \* Complete required smoke inspection
- \* Contact utility companies
- \* Begin moving  
*(must vacate by Day of Closing)*

**4**

**Showings & Offers**

- \* Schedule Open Houses
- \* Work with realtor showings
- \* Negotiate & counter offers
- \* Choose a closing attorney